



RURAL BANKERS RESEARCH AND DEVELOPMENT FOUNDATION, INC.

2/F RBAP Building, Andres Soriano Jr. Avenue corner Arzobispo St., Intramuros, Manila
Telephone Nos. 527-2972 • 527-2968 • Telefax Nos. 527-2980 • 527-2969

15 December 2011

FOR : ALL PARTICIPATING RURAL BANKS


FROM : MA. CORAZON L. MILLER, Chairman

Dear Fellow Rural Bankers:

In response to your persistent request, the Rural Bankers Association of the Philippines (RBAP) and its training arm, the Rural Bankers' Research and Development Foundation, Inc. (RBRDFI), will conduct the Financial Reporting Package (FRP) Seminar as follows:

Course Title: Financial Reporting Package (FRP) Seminar

Date & Time	Location	Resource Persons
January 17, 2012 (Tuesday) 8:30 AM – 5:00 PM	Gov. Licaros Hall, RBAP Bdlg., Intramuros, Manila	Bangko Sentral Ng Pilipinas Office of Supervisory Policy Development Zernan Talabong Anna Lisa Atienza Supervisory Data Center Melisa Martinez Arsenio Co
January 24, 2012 (Tuesday) 8:30 AM – 5:00 PM	Gov. Licaros Hall, RBAP Bdlg., Intramuros, Manila	Bangko Sentral Ng Pilipinas Office of Supervisory Policy Development Maria Cynthia Sison Enrico Amat Supervisory Data Center Melisa Martinez Arsenio Co

Acceptance of reservation is on first come first-served basis; only forty (40) participants will be accommodated per session.

Registration Fee

- a) **One Thousand Eight Hundred Pesos only (P1, 800.00).**
- b) **Two Thousand Two Hundred Pesos only (P2, 200.00)** registration fee for non-member rural banks. To avail of the regular registration fee, non-member banks are encouraged to apply for membership with RBAP/RBRDFI. Please call RBAP for details.
- c) This is a live-out seminar. Seminar fee includes snacks, training kit and certificate of attendance.

For your reservations, kindly observe our training policies:

1. Deadline for submission of registration is not later than
 - a) **January 13, 2012 for the 1st training session on January 17, 2012**
 - b) **January 20, 2012 for the 2nd training session on January 24, 2012**
 - c) Nomination form of the participant(s) duly endorsed by the bank's authority
2. A Non-Refundable commitment fee of P900.00 per participant (50% of the registration fee). Payments can be remitted to the **Rural Bankers Research and Development Foundation, Inc.** bank account (*Land Bank of the Philippines – Intramuros Branch Savings Account Number 0012-1046-26*). Proof of payment (i.e., deposit slip) should be sent immediately for verification at (02) 527-2980. **Check payments, should be payable to Rural Bankers Research and Development Foundation, Inc. (RBRDFI)**

Confederations/ Federations of Rural Banks interested to conduct the above seminar in their localities are encouraged to coordinate with the RBRDFI Training Officers for schedule confirmation and resource person's availability:

Mr. Ace M. Calang / Ms. Grace Dimapilis. / Ms. Jesica Cepeda
Contact details: (02) 527-2969, 527-2980; 09178374604; 09178374603; 09178374599
Emails: training@rbap.org, grace@rbap.org cepedajesica_rbap@yahoo.com

Thank you very much.



FINANCIAL REPORTING PACKAGE (FRP) SEMINAR
Gov. Licaros Hall, RBAP Bldg.,
Intramuros, Manila

CONFIRMATION SHEET

Attention :

FAX No. : (02) 527-2980 (RBRDFI);

From:

Bank Name

Bank Address

Telephone Number

This is to confirm the attendance of the following bank participant(s) to the **Financial Reporting Package (FRP) Seminar** to be held on _____. Please put an X mark in the Option box on your preferred training date.

Option	Date	Venue
<input type="checkbox"/>	January 17, 2012	Gov. Licaros Hall, RBAP Bldg., Intramuros, Manila
<input type="checkbox"/>	January 24, 2012	Gov. Licaros Hall, RBAP Bldg., Intramuros, Manila

Name (LName, FName, MI.)	Position
1.	
2.	

Name and Signature of Authorized Officer

Date